



Headteacher: Mrs Carol Richardson  
Deputy Headteacher: Mrs Sally Saunders

Tel: 020 8300 5854  
Fax: 020 8302 6195  
email: [admin.burnt-oak.bexley@lgfl.net](mailto:admin.burnt-oak.bexley@lgfl.net)

15 December 2009

Mr M Hughes  
Abbott Construction Ltd  
Broadlands  
BLEAN  
Nr Canterbury  
CT2 9JJ

Dear Mick

### **Works at Burnt Oak**

On behalf of all the staff and Governors at Burnt Oak I would like to thank everyone at Abbotts, and your sub-contractors, who were involved with the building project that has recently been completed at the school. The unflinching good humour and quality of workmanship resulted in making a potentially difficult exercise into one that proved to be most satisfactory and pleasing to all at Burnt Oak.

When we were first advised that the Main Contractor had been appointed to complete the extension and modernisation of our 100 year old school it was not without some concern on our part. Such works being carried out in and around a working school of 250 children aged from 7 to 11 years could have proved to be a recipe for disaster! In the event, it was nothing of the sort. In fact, thanks to your good offices the works became a valuable learning experience much enjoyed by all the pupils and staff.

Despite some unexpected finds, including the long hidden air-raid shelter - toilet, et al, you completed the works expeditiously in a manner and to a standard with which we are delighted. All of us at the school will, over the coming years, benefit greatly from the improvements.

Burnt Oak will long have reason to be most grateful to your company.

Again, our thanks to you all.

Yours sincerely

Carol Richardson  
Headteacher

Mike Rapley  
Chair of Governors